

Summary Notes through the meeting of May 24, 2017.

The CAC has met seven times; March 8, 15; April 12,19,26; May 10, 24.

The CAC received their charge from the superintendent as follows:

Resolve declining enrollment issues across the district through creative solutions and out of the box thinking, and not necessarily limited to school closures and boundary changes, resulting in a thoughtful set of recommendations to the superintendent.

For the first five meetings the CAC received presentations on requested information. This included:

* Two presentations by demographer Tom Williams on enrollment projections for the Cupertino School District. *The entire report by Mr. Williams can be accessed through the Cupertino School District website.*

*A presentation on the state of the district budget by current Co-Interim Superintendent and Chief Business Officer Chris Jew. Mr. Jew highlighted that the Cupertino district budget is impacted negatively by declining enrollment, district requirements to assume increased pension costs as required by the state; and an increase in special education costs. Cupertino receives most of its funding from the state. It is not a “basic aid district” which refers to districts that can fund their programs mostly from property taxes. Cupertino is one of the lowest funded per student district in the state. *The budget report can be accessed through the district website.*

The ideas generated fell in three primary areas: *balance the enrollment balance among schools within the district; look for ways to increase enrollment within the district; look for ways to generate additional revenue for the district.*

At the May 24 meeting, the CAC reviewed all of the possible ideas generated and engaged in a discussion on the merits of the various ideas. The individual members were then asked to choose their top five priorities.

*A presentation by enrollment officer Sandra Rodriguez on the enrollment capacity at each school and student placement process to the district alternative schools. *This information can be accessed through the district website.*

Once the CAC received all of the information they had requested, the last two meetings have focused on the problem solution process. The CAC first went through process called “brainstorming” where each individual generated as many ideas as possible to address the enrollment imbalance issue within the district. At the next meeting on June 14, this prioritizing process will continue. The goal is reach agreement on the recommendations and present them to the interim co-superintendents in June. In turn, the recommendations will be presented to the Cupertino Board of Trustees in public session. The target date is for the Board to receive the information by the August meetings of the Board of Trustees.

The CAC will meet again on Wednesday, June 14 and continue with the prioritizing process.