

*******Important Information – Please Read*******

July 30, 2018

Welcome Parents and Students,

This letter contains information that should answer most questions you may have regarding **Opening Day Procedures** at Cupertino Middle School. We encourage you to support the CMS-PTO and return the requested information. In an effort to save every penny, we have reduced what is sent home in the August mailer. Therefore, the additional information sent home on the first day of school contains more documents that will need your attention. Please be sure to ask your student for the packet.

1.WEB (Welcome Everybody) Orientation 6th & New-to-CMS 7th/8th Grade Students - WEB will be held Friday, August 10th. Please refer to the enclosed WEB flyer.

2. Welcome Back Bash – Our annual welcome will be held on **Tuesday, August 14th** from **4:00-6:00pm**. Student schedules, CMS Bear Wear, and CMS-PTO forms will all be available. **In order to receive your student’s schedule, a completed and signed Emergency Card is required.** This year, we will have multiple food trucks available for your dining pleasure. We currently expect the following vendors: Oaxaca Grill, Grill Zillas, Kona Ice and Golden State Ice Cream. I am looking forward to seeing/meeting families at this event.

3. Emergency Cards - **The enclosed Emergency Card must be completely filled out, updated, signed, and returned no later than the first day of school.** Be sure to include home and work numbers, email addresses, cell phones, emergency contacts other than your own, and sign the card. The cards can be turned in at the Welcome Back event or during their 1st Period class the first day of school. **It is vital to your child’s safety that the information on this card always be up-to-date.**

4. First Day of School - Thursday, August 16th - 8:10 - 2:54
Students report to their 1st Period class at 8:10. Students can find their 1st Period class on the lists posted outside the office and library. If students did not pick up their schedules at the Welcome Back event, they will receive them during their 1st Period class. Students will attend all classes the first day of school. The first day schedule is below.

Warning Bell	8:05		
Period 1	8:10	to	8:56
Period 2	9:00	to	9:46
Period 3	9:50	to	10:39
Brunch	10:39	to	10:59
Period 4	11:03	to	11:49
Period 5	11:53	to	12:39
Lunch	12:39	to	1:14
Period 6	1:18	to	2:04
Period 7	2:08	to	2:54

5. Forms: PE Uniform and Bear Wear - PE uniforms and Bear Wear can be ordered during the Welcome Back event. The forms are enclosed. Students will also have the opportunity to order uniforms and Bear Wear during the first two weeks of school. Students can order our uniforms or wear a pair of store bought royal blue shorts and grey t-shirt.

Checks should be made payable to Cupertino Middle School. Please make sure the student's name is indicated on the checks.

6 .Yearbook Ordering- Introductory Price of \$45 starting September 1st. Yearbooks sold out last year, so don't miss out on the chance to get yours! The ordering link will be on the CMS website on September 1 and we will send it out as well.

7. Student & Parent Handbook/Assignment Book - A combination **Handbook/Assignment Book will be distributed on the first day of school.** The handbook section has been developed to answer questions about student body activities, curriculum, attendance, student behavior, and other important school policies. **We strongly encourage parents to review and discuss its contents with students, as all students are responsible for knowing the school expectations.**

8. Absent or Tardy on Opening Day & Absences/Tardies/Homework Requests

Attendance Line: (408) 245-0303 Ext. 6 Please call the attendance line if your child will not be present, or will be late, on the opening day of school. If your child is absent the first day of school for any reason other than an illness verified by a doctor's note, your child will not be guaranteed a spot at this school.

9. School Supply List - Suggested supplies for first day of school: backpack, pencils, several pens, a three-ring binder, and lined paper. Your student's team of teachers will provide a list of any other recommended supplies within the first couple days.

10. Picture Day - Order forms will come home the first day. Our picture day is Friday, August 24th.

11. Back-To-School Night – Please mark your calendar for Thursday, August 30th. A schedule will follow soon.

12. District and CMS Cell Phone and Personal Technology Devices Policy- Students may possess technology devices including cellular phones, smart watches and tablets, under specific conditions. Personal technology devices must be turned off during the school day, including passing periods, brunch, and lunch (prohibition on ringing or vibrating) and must be kept in the student's purse or backpack at all times. Personal technology devices may be used for a valid instructional or other school-related purpose as determined by the teacher or other District employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

Enjoy the remaining days of your summer vacation. We are looking forward to a wonderful year.

Mike Cellini
Principal