

# CUSD Citizens Advisory Committee Meeting Minutes

## October 1, 2020

### ATTENDEES

**Facilitator:** Greg Dannis

#### **CAC Members**

**Present:** Janhavi Agashe, Samantha Allred, Sandy Baba, Polly Bove, Shivani Chadha, KaiQi Chen, Zack Chen, MaryAnn Cunningham, Poornima Dilip, JR Fruen, Waqar Hashim, Sudha Kasamsetty, Jennifer Kerwin, Varinder Kumar, Christine Leung, Alan Li, Mark Loundy, Ann Mitchell, Joseph Nuno, Archana Pandit, Chempa Ranganathan, Sheila Routh, Dhivya Shanmugan, Aneesh Sharma, Manuela Silveira, Parimi Srinivas, Anuradha Subramaniam, Rahul Vasanth, Sam Vichrilli, Jingli Wang

**Absent:** none-all committee members present

**District Resources:** Jeff Bowman, Chief Operations Officer; Allison Liner, Associate Superintendent, Educational Services; Leslie Mains, Associate Superintendent, HR; Stacy McAfee-Yao, Interim Superintendent

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### MEETING MINUTES

Interim Superintendent Stacy McAfee-Yao called the meeting to order at 5:32 pm.

[\[Click HERE to view the slide presentation\]](#)

#### **Agenda Item #1 – Opening Remarks**

- Stacy welcomed everyone and thanked them for their tremendous amount of work and effort
- Stacy introduced Kai Brown, CEA President, and Britt Britton, SEIU President. Kai and Britt were invited early on to join CAC but due to schedule conflicts couldn't join until this evening. Based on where the committee is in the meeting timeline, Kai and Britt will be available for questions but not proposal development.

#### **Agenda Item #2 – Affirmations**

A. Article Reference: *School Closings and Declining Enrollment*, by Ellen Bussard, 1981

- [\[Click HERE to view the article\]](#)
- This is an article on planning for enrollment decline and consideration of alternative use of school space
- Members shared thoughts on how the article related to the importance and urgency of their current task at hand

B. Maintain the charge and timeline:

- This is the 4<sup>th</sup> meeting of five before the October 22, 2020 presentation to the Board
- The CAC re-affirmed its charge, which is to “...develop criteria to inform Board decisions to close schools; closing schools are part of a concrete plan to achieve short-term expenditure reductions, as well as provide long-term fiscal solvency and stability; and balance enrollment in elementary and middle schools across the District.”
- Reaffirmed that the CAC does not decide which schools to close, only to recommend viable plans that (1) meet the criteria, (2) are fair and equitable, and (3) quantifiable enough to be included as part of the District budget assumptions

C. Plans will inform the Board who will make the final decision:

- The presentation of CAC’s proposals at the October 22 Board Meeting is for information only
- At the October 22 Board meeting, the Board will have an opportunity to ask clarifying questions, and no action will be taken
- The Board will continue deliberation at subsequent Board meetings in November with final decision expected by the end of November

**Agenda Items #3 and #4 – Small Groups Presentations and Whole Group Processing/Discussion After Each Presentation**

- Each group had 30 minutes to present their proposals
- All proposals are based on the established criteria and potential impact on the community, and were formatted using a common template to make comparison of different models easier
- During presentations, members had opportunities to share options, pros/cons, alignment to criteria, and phases of any District school shifts or closures
- During the whole group discussion subsequent to each of the four presentations, members:
  - shared initial thinking related to possibilities
  - asked the presenting groups/staff clarifying questions

- continued dialogue/brainstorm around thoughts, ideas and concepts about
  - o funding
  - o lease revenue both current and prospective
  - o processes for boundary shifts
  - o numbers of students at each site in special education programs
  - o apartment locations on current boundary borders
  - o low socioeconomic status and funds
  - o Title I site designation and funding
  - o Safe Routes to School and crossing guards support
  - o timeline
  - o comparability of school sites in terms of location, size, capacity...etc.
  - o immediate and future possible impact on students, staff, community

#### **Agenda Item #5 – Next Steps**

- There is one more meeting, scheduled for October 15, before the October 22 presentation to the Board
- It is the intent of the CAC to bring several proposals to the Board
- Participants will make further refinements to their proposals, lay out all the logic and facts behind the plans, and discuss at the next CAC meeting the presentation format
- Participants agreed that they can use their own template for the Board presentation if they feel the common template is too restrictive

#### **Agenda Item #6 – Communication/Report Out**

- Minutes will be sent to members for review before being sent to the community at large
- Information will be shared at the October 8 Board meeting

Meeting adjourned at 8:18 pm