



**Regular Virtual Meeting of the Surplus Property 7-11 Committee
Tuesday, January 18, 2022
6:00 PM – 8:00 PM PST**

Approved Minutes

1. CALL TO ORDER 6:01 PM by Stacy Yao, Superintendent Slide 2

2. ROLL CALL
 - Committee Members are Identified in the Meeting - Ming Bao, Kelly Crosby, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Richard Lowenthal, Randy Shingai, Raj Singh, SiewMing Tang, Dean Tatsuno
 - Facilitator Jacki Horejs Identified in the Meeting
 - Chris Jew, CBO Identified in the Meeting
 - Leslie Mains, Chief Engagement Officer Identified in the Meeting
 - Clarissa Canady & Rachel Brilliant, DWK Identified in the Meeting

3. SUPERINTENDENT WELCOME

4. PUBLIC COMMENT GUIDELINES Slide 3

5. APPROVAL OF AGENDA Slide 4
 - Motion by Richard Lowenthal, second by Dean Tatsuno
 - Yes: Ming Bao, Kelly Crosby, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Richard Lowenthal, Randy Shingai, Raj Singh, SiewMing Tang, Dean Tatsuno
 - Committee - requesting more time for discussion

6. NON-AGENDA PUBLIC COMMENT Slide 5
 - There were no non-agenda public comments

7. DISTRICT LEGAL COUNSEL Slide 6/DWK Slide Deck
 - District Legal Counsel explained Purpose and Regulations Regarding the 7-11 Committee
 - Committee - clarifying questions
 - Committee to recommend what is surplus property and how they are recommended to be used
 - DWK - Board makes final determination to surplus a site via a Resolution
 - DWK - Board has already determined which schools are closing
 - Committee will determine sale, sale with lease options, or lease recommendations for properties recommended to surplus
 - Committee only looking at three schools to potentially recommend for surplus and potential uses: Meyerholz, Regnart & Montebello

- Committee requests definition of surplus property - i.e. a closed school campus could be used for District purposes (programs, offices, child care for teachers, workforce housing, etc) and not be surplus.
- Committee asked about City constraints or contractual obligations and DWK said we would look at them and determine if any are burdensome and how to extinguish any obligations.
- Committee confirmed that the end result is a recommendation report to the Board, it may or may not include budget per se but might look at different options and the potential maximum generation of revenue.
- The Committee wants to confirm all materials will be available on the CUSD 7-11 web page, and additional information available on Google Drive to the Committee. Committee requests items on Google Drive be accessible to the public web page. Committee requests the recordings of meetings be made available on the 7-11 web page. There is not currently a notification on Parent Square.
- Committee will be informed of organizations/groups/developers that have expressed interest in the sites.
- Committee will also be informed of zoning restrictions on the sites.
- Committee members will use the meetings to conduct all business related to the Committee. All follow up items will be brought to the next meeting so everyone gets the information in the public meeting. Discussions will be done in the public meeting through breakouts in Zoom, etc. Committee can request items for future agenda items using the Parking Lot.
(https://docs.google.com/document/d/1_qYiyP5k6Pg7dBx_AFHtEvDJOSYEkbTOyY0yecW6-xE/edit?usp=sharing)
- Committee confirms social media rules in effect throughout the active Committee time (until June).
- Public comment can occur before any action is taken by the Committee on any item just like a Board Meeting.
- There were no public comments on this item

8. PURPOSE / MISSION OF COMMITTEE / BOARD OF EDUCATION Slide 7
MANDATE FOR COMMITTEE

- Committee to determine recommendation for surplus property (incl. parts of schools)
- Stacy - CDE had clarifying questions about Waiver for Montebello, shared with stakeholders i.e. bargaining units but CDE wanted more information and due to timing it was decided at that time to add Montebello to this 7-11 Committee.
- Committee curious any residents/staff from Montebello represented on Committee. At this time no.
 - There were no public comments on this item

9. ACTION ITEMS Slide 8

- Committee Chairperson Selection - Randy Shingai nominated Richard Lowenthal
 - Motion by Kelly Crosby, second by Dean Tatsuno
 - Yes: Ming Bao, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Randy Shingai, Raj Singh, SiewMing Tang
- Committee Vice Chairperson Selection - Lili Li nominated Raj Singh
 - Motion by Richard Lowenthal, second by Ming Bao

- Yes: Kelly Crosby, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Randy Shingai, SiewMing Tang, Dean Tatsuno

- Adoption of Resolution 2022-1: Authorizing Electronic Meetings During a State of Emergency pursuant to Government Code Section 54953 (E). SLIDE 9
 - Motion by Richard Lowenthal, second by Kelly Crosby
 - Yes: Ming Bao, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Randy Shingai, Raj Singh, SiewMing Tang, Dean Tatsuno
 - There were no clarifying questions from the Committee
 - There were no public comments on these items

10. DISCUSSION / INFORMATION ITEMS

Slide 10-11

- STAFF REPORT - CUSD Facilities Consideration Process and Overview
 - 1. Committee Meeting Dates and Times
 - 2. Meeting Process
 - 3. Meeting Norms & Zoom Norms
 - 4. Committee Topics
 - Clarifying Questions:
 - Committee wanted to confirm agendas will be posted 72 hours prior to the meeting.
 - Committee wanted to understand why the committee needs to review enrollment data. Ed Code requires the committee to review enrollment data.
 - Committee wanted to confirm the slide deck will be in Google Drive.
 - There were no public comments on this item

○ CITIZENS ADVISORY REPORT

Slide 12-17

- Clarifying Questions - Information on the website located here:
<https://www.cusdk8.org/Page/8760>
- Committee wanted to understand the difference between CAC and 7-11.
- CAC Web page for meeting agendas and minutes
<https://www.cusdk8.org/Page/8988>
- The CAC had six recommendations and the Board ultimately decided on a blended decision for school closures, not any one recommendation.
- The Board decided to close schools. The committee will recommend surplus and ultimately the Board will vote and decide what is surplus.
- Example: District Office could be housed in a portion of a property and might leave the remainder of the property to be leased out as surplus.
- There were no public comments on this item

○ CURRENT ENROLLMENT

Slide 18

- Clarifying Questions:
 - The Committee can use budget/revenue generation as a decision factor in looking at surplus properties.
 - There was one (1) public member who submitted a comment card for this item; one (1) was present when called to speak: Tracy K.

- SCHOOL SITE FACILITIES INFORMATION
 - District Map
 - School Site Information
 - William Regnart Elementary School
 - R. I. Meyerholz Elementary School
 - Montebello Property

Slides 19-29

11. ADJOURNMENT

- Motion by Richard Lowenthal, second by Kelly Crosby Slide 30
- Yes: Ming Bao, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Randy Shingai, Raj Singh, SiewMing Tang, Dean Tatsuno

12. FUTURE MEETINGS

- Parking Lot
https://docs.google.com/document/d/1_qYiyP5k6Pg7dBx_AFHtEvDJOSYEkbTOyY0yecW6-xE/edit?usp=sharing

13. AFFIDAVIT OF POSTING

- I, Tina Bernal, certify that on Thursday, January 13, 2022, I caused to be posted a notice of the meeting of the Cupertino Union School District 7-11 District Advisory Committee.